



PARQUE CAMPISMO
— PRAIA DA TOCHA —
S O L M A R N A T U R E Z A

**PARQUE DE CAMPISMO MUNICIPAL
PRAIA DA TOCHA
BURGOTERTULIA Lda
NIPC 510688675**

**Rua dos Pescadores Nossa Senhora da Tocha
3060-691 - Praia da Tocha -Tocha**

RULES OF PROCEDURE

PARQUE CAMPISMO MUNICIPAL DA PRAIA DA TOCHA

Opening hours:

Open from 01 January to 31 December

Reception hours:

09:00 to 23:00 hours

Quiet period

00:00 hours - 07:00 hours

Vehicle circulation period

07:00 - 23:00

Check in and check out period (Traditional Camping):

Check in: 09:00 to 23:00 (Day of entry)

Check out: 09:00 until 20:00 (Departure Day)

Check in and check out period (Mobile Homes):

Check in: 15:00 until 23:00 (Check-in day)

Check out: 09:00 until 12:00 (Departure Day)

The Parque de Campismo Municipal da Praia da Tocha is a public campsite located in Praia da Tocha, from the county of Cantanhede and the district of Coimbra and is explored by the company **BURGOTERTÚLIA, LDA** which won the lease from the public contest organized by the county. The campsite is destined to the practice of camping with tents and caravans for a specific period of time.

The use of the park depends on the strict compliance of the rules in this regulation and other applicable legislation. -----

Art. 1º - The Campsite is open all year long and the reception is open from 9 am to 23 pm. The opening hours from the reception may be altered at any time by the manager with the consent of the county. --

Art. 2º - During the period of 00 pm and 7 am, circulation of vehicles is not allowed but persons can circulate, on foot, in and out of the campsite at any hour of the day and night. -----

Art. 3º - Whenever the Park Management or the representatives of the users consider it convenient, a meeting will be called at least 15 days in advance, in which, who convenes, will have to present the agenda, referencing the points to be discussed. -----

CONDITIONS OF ADMISSION AND REGISTRATION RULES

Art. 4º - The Campsite can be used by national and foreign citizens, provided that they have any of the following documents, duly updated: -----

- * Identification Document; -----
- * Passport. -----

The presentation of any other documents will be analyzed at the time of the application for admission to the campsite, and may or may not be considered sufficient. -----

Art. 5º - Children under the age of sixteen may only camp when accompanied by their parents, legal representatives or by adults who are responsible for them. -----

Art. 6º - In the act of admission, the number of people accompanying the person will be entered, with the complete identification of the user, as well as the specification of all the material that constitutes his / her camp. For any equipment installed in the park, an adult must be associated with the stay note. --

- a) The payment of the stay will be made at the time of registration and the camper will be reimbursed for the amount corresponding to the non-use of the park, motivated by his early departure, and the corresponding credit note will be issued. -----
- b) A magnetic card will be delivered to each user (adults and children over 5 years of age), which will allow entry into and exit from the park, as well as the stay note, which must be placed in a prominent place outside the tent or caravan. -----

- c) In case of registration of vehicles (automobiles, motorcycles and camper vans) it will be delivered a magnetic card for entry and exit in the park. -----
- d) The magnetic cards will have a cost / security deposit of 5 euros, which will be refunded at the end of the stay. -----
- e) The non-delivery of the cards or their deterioration implies the loss of the corresponding value.
- f) This regulation will be available to the user in the reception of the park. -----

Art. 7º - The prices are listed in the table posted on the reception and advertised in the most diverse means of advertising. -----

- a) Special discounts may be applied to groups or associations, according to the discretionary discretion of the management of the Park, without this fact being or can be evoked as mandatory for the other users. -----
- b) The use of the Park for a period of less than 24 hours always implies the payment corresponding to the 24 hours. -----

Art. 8º - Visits to users installed in the park will be authorized, when presented and received at the reception by them, and must leave an identification document and pay the appropriate fee, requesting a document proving the payment. Users will be responsible for acts or misconduct committed by their guests. -----

- a) Each visit will be delivered a magnetic card for which a security deposit of 5.00€ is due, which will be returned upon delivery at the time of departure at the reception. -----
- b) The authorized period of stay is strictly between the functioning hours of the reception. -----
- c) The circulation of vehicles of the visits inside the park is not allowed. -----

RIGHTS AND DUTIES

Art. 9º - Users of the Park have the right to: -----

- * To know, in advance, the prices and charges of use practiced in the Park; -----
- * Consult the regulation of the Park; -----
- * Use free of charge and in accordance with their regulation, common facilities and services; ----
- * Assemble your equipment respecting the limit established by law that is two meters between each equipment. -----
- * Free use of the pool at the park when presenting their card at the entrance. -----
- * Receive discharge document for each payment made; -----
- * Present suggestions that each user considers convenient or request the presentation of the book of complaints having to identify his/herself with the respective identification document; ----

- * Prevent entrance into your accommodation parked in the Park and the opening of your windows or doors by third parties, except when authorized for reasons of force majeure or safety, by the Park Direction. -----
- * Users who wish to submit a complaint may do so in the complaints book, at the reception, having to identify themselves before writing any kind of complaint. -----

Art. 10^o - The duties and obligations of the campsite users: -----

- * To comply strictly with all the provisions of this regulation, to comply in a disciplined manner with the authority of those responsible for its operation; -----
- * To present at the reception, during opening hours, all objects found within the campsite area; --
- * To proceed always with the greatest correction and urbanity in the relations with the staff of the campsite and other users; -----
- * To comply with the hygiene rules adopted in the campsite, namely with regard to: -----
 - Minimization of waste, water and electricity; -----
 - Use of washing and drying places; -----
 - Prevention of contagious diseases; -----
 - Maintenance of the cleaning state of the area where you are camping. -----
- * To respect the established silence period. -----
- * To use the places destined for use of fire in the confection of food and to take protection measures when handling those areas taking in mind that is prohibited to use fire outside of those areas. ---

- * To proceed with the payment of compensation due for damages caused to the campsite's assets or to other users; -----
- * To observe the norms of conduct and social coexistence, following the good practices and customs. -----

Art. 11^o - It is forbidden to users: -----

- * To destroy or damage trees, plants or other goods and equipment in the Park; -----
- * To interfering, in any way, with the irrigation system of the Park's trees; -----
- * To destroy park fences; -----
- * To post inscriptions and playing games outside the areas that are intended for it; -----
- * To bring any persons or animals within the park without the prior consent of the reception or persons responsible for the campsite. -----
- * To proceed, without proper authorization, to any type of commercial, political or religious advertising or propaganda; -----

- * To make subscriptions or any donations requests without prior authorization from the campsite manager; -----
- * To make use of firearms or any other weapons; -----
- * To leave the area of the campsite dirty when absent from the park; -----
- * To construct boundaries or decorations around the accommodation with inappropriate materials and without the prior written permission of the park management. -----
- * To use wires or hang ropes lower than 2 meters from the ground; -----
- * To litter, pour waste or sharp objects outside of the designated areas; -----
- * To use the water fountains, washbasins or the clothes washing tanks for any other purpose besides their own; -----
- * To leave the water hoses open and running unattended; -----
- * To install kitchens, tables or chairs more than two meters away from your tents or caravans; ----
- * To install tents or caravans in less than two meters away of other camper facilities; -----
- * To leave the lights outside of the tent or caravan On during the silence period; -----
- * To circulate withing the campsite at a speed superior to **10km/h** or break the rules of transit; ---
- * To park in order to prevent or hinder the circulation of vehicles and the installation of any camper material; -----
- * To allow dogs, cats or other domestic animals to stay in places other than the tents or caravans, properly attached and muzzled so that they can not move more than two meters away. The submission of a substantiated complaint by any user will justify ordering the immediate withdrawal of the animals; -----

SANCTIONS

Art. 12º - The infractions to this regulation, or norms prescribed in the legislation in force, will be evaluated by the direction of the park, that will decide of the measures to take. -----

Art. 13º - Failure to comply with the rules contained in this regulation may result in the application of warnings, temporary suspensions or definitive expulsion of the Park. -----

Art. 14º - The penalties to be applied will be analyzed, discussed and decided by the campsite management. -----

Art. 15º - Whenever it is justified, the Campsite Management may convene the Advisory Board. -----

OTHER PROVISIONS

Art. 16° - Vehicles that are not registered at the reception and that are found inside the campsite, without the proper authorization issued by those responsible, will pay the stay from the date of admission of its user in the campsite, plus an additional fee of 25,00€. -----

Art. 17° - All vehicles already registered at the reception that arrive after 11 pm will have to park outside. -----

Art. 18° - The circulation of bicycles, with or without a motor, is conditioned and may be prohibited whenever circumstances so require. -----

Art. 19° - The Campsite Management reserves the right not to authorize the connection of electric current to users if the wires and connections are not appropriate and properly protected, in accordance with current legislation and safety measures. -----

Art. 20° - Those responsible for the operation of the Campsite are not obliged to call the users on the telephone. In case of urgent communication or notice, warnings will be posted at a specific location in the reception of the Park. Exception made if telephone registration is made available at the time of registration. -----

Art. 21° - As soon as the maximum capacity of the campsite is verified, a waiting list will be drawn up in which the campers interested in the use of the park will be registered. -----

Art. 22° - There are fire protection devices, and the campsite personnel are instructed on the handling of fire extinguishers and on the measures to be taken in the event of a fire. -----

Art. 23° - Any equipment that stay unattended in the campsite for more than 60 days, that is, failure to pay for your stay, the campsite management reserves the right to remove the equipment in question for a defined location by the concessionaire, at the cost to the customer, that to collect the equipment within a maximum period of 90 days will have to settle the whole stay in default plus a fine of 250 euros for the abandonment of equipment. -----

Art. 24° - After ninety days in an illegal situation, the equipment will be considered abandoned, and the campsite management will take the necessary measures. -----

Art. 25° - The management reserves the right not to allow vehicles for new check-ins during the period from 1st July to 31st August or when the Park's capacity does not allow it. -----

Art. 26º - Whenever there is a fire risk alert issued by the ANEPC (National Emergency and Civil Protection Authority), no bonfires or other sources of ignition will be allowed.-----

The concessionaire of the Campsite of Praia da Tocha declines all responsibility for accidents, damages, thefts or robberies to the campers and their material, occurring within the area of the park, that surpass the damages described in the liability insurance, which may be consulted at the reception.

**A Concessionária
BURGOTERTULIA, LDA
A Gerência**